



**BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

**Superintendent**  
Ken Noah

**Union High School District**

**THURSDAY, MARCH 17, 2011  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net), and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CONSENT CALENDAR**

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES/PAGERS**

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**AGENDA**

**THURSDAY, MARCH 17, 2011  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS ..... (ITEMS 1 – 6)**

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM
- 2. **CLOSED SESSION** ..... **6:01 PM**
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (2 cases)

**REGULAR MEETING / OPEN SESSION ..... 6:30 PM**

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE MARCH 3<sup>RD</sup> BOARD WORKSHOP AND REGULAR MEETING  
Motion by\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes (2) of March 3, 2011, as shown in the attached supplements.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES .....STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES..... KEN NOAH
- 10. CARMEL VALLEY MIDDLE SCHOOL ..... LAURIE FRANCIS, PRINCIPAL

**CONSENT AGENDA ITEMS ..... (ITEMS 11 - 15)**

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as shown in the attached supplement.
- B. FIELD TRIP REQUESTS  
Approve all Field Trip Requests submitted, as presented.

## 12. HUMAN RESOURCES

### A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

### B. APPROVAL/RATIFICATION OF AGREEMENT (None Submitted)

## 13. EDUCATIONAL SERVICES

### A. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

## 14. PUPIL SERVICES

### A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Fusion Learning Center, during the period August 31, 2010 through June 30, 2011.

### B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Balance & Hearing Specialty Group, Inc. to provide auditory processing services, during the period February 22, 2011 through June 30, 2011, for an estimated amount of \$1,200.00, to be expended from the General Fund/Restricted 06-00.
2. Advanced Neurobehavioral Health of Southern California to provide neuropsychology testing services, during the period February 22, 2011 through June 30, 2011, for an estimated amount of \$2,700.00, to be expended from the General Fund/Restricted 06-00.

### C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS (None Submitted)

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Laura Siem to conduct dance workshops and create choreography for student dancers at La Costa Canyon High School, during the period of March 18, 2011 through May 15, 2011, in the amount of \$350.00, to be paid for by the La Costa Canyon High School Associated Student Body.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. La Costa Valley Homeowners Association, extending the license to use facilities for school bus off-loading and loading of students for access to the pedestrian bridge, for an additional one-year period, April 1, 2011 through March 31, 2012, at the adjusted consideration of \$100.00 per year, to be expended from the General Fund 03-00.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Wilkinson Hadley & Co. LLP to provide annual audits covering the 2010-11 through 2012-13 fiscal years, in an amount not to exceed \$45,900.00, to be expended from the General Fund 03-00, and additional audits as required to be billed at the hourly rates stated and charged to the appropriate account.

D. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV, contract entered into with Siemens Building Technologies, Inc., extending the contract time by 198 calendar days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Solar Improvements at La Costa Canyon High School and Canyon Crest Academy project, contract entered into with Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc.
2. Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV, contract entered into with Siemens Building Technologies, Inc.

F. LONG RANGE FACILITIES PLANNING / AWARD OF MASTER PLANNING CONTRACTS

Award the following contracts, during the period March 18, 2011 through December 31, 2011, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Roesling Nakamura Terada Architects, Inc. to provide master planning services for Torrey Pines High School and La Costa Canyon High School, in an amount not to exceed \$81,780.00.
2. Lionakis to provide master planning services for Canyon Crest Academy, Carmel Valley Middle School, and Earl Warren Middle School, in an amount not to exceed \$155,500.00.
3. MVE Institutional, Inc. to provide master planning services for Sunset High School and San Dieguito High School Academy, in an amount not to exceed \$95,000.00.
4. Westberg + White, Inc. to provide master planning services for Diegueno Middle School and Oak Crest Middle School, for an amount not to exceed \$80,000.00.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Instant Money (None Submitted)
3. Membership Listing (None Submitted)

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

|                         |   |
|-------------------------|---|
| _____ Joyce Dalessandro | _____ Or'el Anbar, San Dieguito Academy           |
| _____ Barbara Groth     | _____ Jordan Bernard, La Costa Canyon High School |
| _____ Beth Hergesheimer | _____ Katie Chambers, Sunset High School          |
| _____ Amy Herman        | _____ Becca Golden, Canyon Crest Academy          |
| _____ John Salazar      | _____ Allison Yamamoto, Torrey Pines High School  |

**DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 17)**

16. COMMUNITY FACILITIES DISTRICT NO. 95-2 / ANNEXATION NO. 16 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS / (SEASIDE HIGHLANDS / AN 18 SINGLE FAMILY SUBDIVISION / WARMINGTON RESIDENTIAL CALIFORNIA)

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt the attached Resolution Certifying the Results of the Election with Respect to Community Facilities District 95-2, Annexation No. 16 of the San Dieguito Union High School District.

17. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2011-2012

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2011-2012

**INFORMATION ITEMS..... (ITEMS 18 - 26)**

18. BOARD POLICY REVISION PROPOSAL, #3516, "EMPLOYEE INJURY AND ILLNESS PREVENTION PROGRAM"  
This item is being submitted for first read and will be resubmitted for board action on April 7, 2011.

19. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT

20. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

21. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

22. PUBLIC COMMENTS

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

23. FUTURE AGENDA ITEMS

24. **ADJOURNMENT TO CLOSED SESSION (AS NECESSARY)**

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee, or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

C. Consideration and/or deliberation of student discipline matters (2 cases)

25. REPORT FROM CLOSED SESSION (AS NECESSARY)

26. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on Thursday, April 7, 2011, at 6:30 PM in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

ITEM 6

Board of Trustees  
Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

Superintendent  
Ken Noah



SAN DIEGUITO UNION HIGH SCHOOL  
DISTRICT  
BOARD OF TRUSTEES  
BOARD WORKSHOP  
MINUTES

THURSDAY, MARCH 3, 2011  
4:00 PM

DISTRICT OFFICE, BOARD ROOM  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Thursday, March 3, 2011, at the above location, in the Board Room.

**ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

DISTRICT ADMINISTRATION

Ken Noah, Superintendent  
Eric Dill, Associate Superintendent, Business  
Terry King, Associate Superintendent, Human Resources  
Rick Schmitt, Associate Superintendent, Educational Services  
Bruce Cochrane, Executive Director, Pupil Services  
Eric Beam, Ed.D., Director, Special Education  
Becky Banning, Recording Secretary

1. CALL TO ORDER – The meeting was called to order at 5:00 PM.

**INFORMATION ITEMS**

2. PUPIL SERVICES UPDATE

Mr. Cochrane and Dr. Beam updated the Board on the following topics; a summary outline is attached:

- A. STUDENT DISCIPLINE
- B. NON-PUBLIC SCHOOLS
- C. MENTAL HEALTH SERVICES

3. ADJOURNMENT

The meeting was adjourned at 5:54 PM.

\_\_\_\_\_  
Barbara Groth, Board Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_\_  
Date

## **Pupil Services Workshop**

**March 3, 2011**

### **Progressive Discipline**

- The discipline process.
- Alternatives to suspension—cyber suspension

### **Individuals with Disabilities Education Act**

- Districts are responsible for programs, supports, and services necessary for students to achieve educational benefit in the Least Restrictive Environment.
- The Individualized Education Program (IEP) process drives decision-making.
- Very litigious when there is disagreement. Parents have three methods to resolve issues:
  - California Department of Education Compliance Complaint
  - Office of Administrative Hearings
  - Federal Civil Rights complaint/litigation.

### **AB2726/AB3632/Chapter 26.5**

- History
- Contradictions with Individuals with Disabilities Education Act.
- Current issues.

### **Non-Public Schools / Non-Public Agencies**

- Three reasons for use.

### **Program Improvement**

- Alignment to district initiatives.
- Special Education priorities.

ITEM 6

**Board of Trustees**  
Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar  
  
**Superintendent**  
Ken Noah



**MINUTES**  
**OF THE**  
**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**  
**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**MARCH 3, 2011**

**THURSDAY, MARCH 3, 2011**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)**

1. President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)  
The Board convened to Closed Session at 6:01 PM to:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E). (2 cases)

**OPEN SESSION / ATTENDANCE**

**BOARD OF TRUSTEES**

|                   |  |
|-------------------|--|
| Joyce Dalessandro | Or'el Anbar, San Dieguito Academy                                  |
| Barbara Groth     | Jordan Bernard, La Costa Canyon High School                        |
| Beth Hergesheimer | Katie Chambers, Sunset High School                                 |
| Amy Herman        | Becca Golden, Canyon Crest Academy                                 |
| John Salazar      | Mary Lee, Torrey Pines High School (On behalf of Allison Yamamoto) |

**DISTRICT ADMINISTRATORS / STAFF**

Ken Noah, Superintendent  
 Eric Dill, Associate Superintendent, Business Services  
 Terry King, Associate Superintendent, Human Resources  
 Rick Schmitt, Associate Superintendent, Educational Services  
 Delores Perley, Director, Finance  
 David Jaffe, Executive Director, Curriculum and Instruction  
 Anna Pedroza, Principal Earl Warren Middle School  
 Becky Banning, Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:31 PM.



ITEM 6

- 4. PLEDGE OF ALLEGIANCE .....(ITEM 4)  
Mr. John Salazar led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
No action was taken during Closed Session.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING, FEBRUARY 3, 2011.  
It was moved by Ms. Barbara Groth, seconded by Ms. Joyce Dalessandro, to approve the Minutes of February 17<sup>th</sup>, as presented. Motion unanimously carried.

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT UPDATE .....(ITEM 7)  
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)  
All Board members attended the Board Workshop held prior to this meeting.  
Ms. Joyce Dalessandro – Attended the Canyon Crest Academy Ravens Wishes Night fundraiser; attended the Solana Beach School/City Liaison Meeting where they received updates on Hwy 101 improvement plans.  
Ms. Barbara Groth – Met with the Director of CSBA Region 17 to discuss revenue extension measures on the ballot; attended the Achievement Gap Task Force Committee meeting with Mr. Noah.  
Ms. Beth Hergesheimer – attended an Encinitas General Plan Advisory Committee meeting, which is hosting a city-wide public workshop on March 28<sup>th</sup>; has been working on nominations for the upcoming *Honoring Our Own* Recognition Event.  
Ms. Amy Herman – Attended the Canyon Crest Academy Ravens Wishes Night.  
Mr. John Salazar – Attended two Torrey Pines High School athletics games and is planning to attend another CIF basketball championship game over the weekend.

9. SUPERINTENDENT UPDATE ..... KEN NOAH

A. STUDENT RECOGNITION, "[REFLECTIONS AWARD OF EXCELLENCE](#)"

PTA representatives Kym Szalkiewicz and Adrienne Gallo gave a description of the program, which challenges students to create art inspired by a specific theme. This year the theme was "Together We Can"; over 5,000 entries were submitted by students in San Diego County. Entries were submitted to a local PTA or PTSA in any of six arts areas – dance choreography, film production, literature, musical compositions, photography, and visual arts. Each Award of Excellence recipient receives the following: A \$200 cash award; a silver-plated Reflections medallion; a certificate and letter signed by the National PTA president, and recognition in the annual PTA Reflections online gallery. All entries were then considered for submission to state and national level recognition.

The following students from the San Dieguito Union High School District were recognized before the school board: Visual Arts, Gha Young Lee, Carmel Valley Middle School; Literature, Charulata Sinha, Carmel Valley Middle School; Musical Composition, Derrick Lo, Earl Warren Middle School

B. REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES

Superintendent Noah addressed the topics discussed during the workshop held prior to this meeting, (Pupil Services / Special Education Update). He also addressed the recent funding challenges of the County Mental Health Services, (AB3632), both locally and statewide.

- 10. UPDATE, EARL WARREN MIDDLE SCHOOL ..... ANNA PEDROZA, PRINCIPAL  
Principal Pedroza highlighted academic improvements at Earl Warren Middle School. The number of students enrolled in geometry courses tripled in size this year, and every one of those students scored at the advanced level. Algebra 1 testing scores increased from 73% proficient and above to 88% proficient and above; English scores increased from 83% proficient and above, to 86%

**ITEM 6**

proficient and above; and Social Science scores increased from 76% proficient and above, to 80% proficient and above.

Ms. Pedroza also discussed interventions and methods implemented by teaching staff to reach each struggling student. Data Director has been an important tool in measuring specific areas of need. The school has also focused on continued staff development and collaboration.

Other accomplishments included a recent reading challenge, where over 100 students participated. The Earl Warren Middle School Science Olympiad team, which competed against 85 other teams from 26 schools, placed 7<sup>th</sup> overall.

**CONSENT ITEMS..... (ITEMS 11 - 15)**

Item 12A was revised and reviewed by the Board of Trustees prior to voting. (See attached revision). It was then moved by Ms. Barbara Groth, seconded by Ms. Joyce Dalessandro, that consent items 11 through 15, be approved as presented below. Motion unanimously carried.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Approve all Field Trip Requests submitted, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented. (revision attached)

B. APPROVAL/RATIFICATION OF AGREEMENT

(None Submitted)

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Exceptional Educational Services, to provide consulting services with educational staff including observations, phone consults, and revision of IEP goals when needed, during the period September 6, 2010 through June 17, 2011, at the rate of \$155.00 per hour or as noted in the agreement, plus mileage reimbursement, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID #709376, in the amount of \$17,500.00.

**15. BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Superior OnSite Service Inc., to provide golf cart and janitorial cart repairs, during the period March 4, 2011 through June 30, 2011, and continuing from year to year unless either party gives 30 days notice of its intent to terminate the agreement, at the rate of \$80.00 per hour for labor and \$69.00 per service call trip, to be expended from the fund to which the service is charged.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Novell Inc., extend the existing SLA contract to provide district wide network and desktop software licenses and technical support, during the period May 1, 2011 through April 30, 2012, for an amount not to exceed \$27,900.00, to be expended from the General Fund 03-00.

**C. AWARD/RATIFICATION OF CONTRACTS**

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Pacific Bell Telephone Company (d/b/a AT&T California), for district wide Ethernet over fiber services, during the period July 1, 2011 through June 30, 2016, at the rates shown in the attachment, to be expended from the General Fund 03-00.

**D. APPROVAL OF CHANGE ORDERS**

(None Submitted)

**E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

(None Submitted)

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Instant Money (None Submitted)
3. Membership Listing (None Submitted)

**DISCUSSION / ACTION ITEMS .....(ITEMS 16 - 18)**

**16. CSBA DELEGATE ASSEMBLY ELECTION, 2011**

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to vote for CoMischell Bradley-Rodriguez of Del Mar School District, and Kelli Moors of Carlsbad Unified School District, as Region 17 representatives to the CSBA Delegate Assembly, 2011. Motion unanimously carried.

**17. APPROVAL AND CERTIFICATION OF THE 2010-11 GENERAL FUND 2<sup>ND</sup> INTERIM BUDGET**

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve and certify the 2010-11 2<sup>nd</sup> Interim General Fund Budget and approve the positive certification regarding the District's ability to meet its financial obligations the remainder of this fiscal year and two subsequent years, and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986, as presented. Motion unanimously carried.

ITEM 6

18. INSTRUCTIONAL MATERIALS COMPLAINT – REFERRAL TO CALIFORNIA DEPARTMENT OF EDUCATION FOR REEVALUATION AND DECISION

It was moved by Ms. Barbara Groth, seconded by Or'el Anbar, to refer Instructional Materials Complaint to the California Department of Education for Reevaluation and Decision, as presented. Motion unanimously carried.

**INFORMATION ITEMS.....(ITEMS 19 - 26)**

19. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill announced that this week the district interviewed eight (8) out of eighteen (18) architect firms, all of which submitted bids for consideration by the district. Four (4) out of the eight (8) were selected for further discussion. The district will make a selection and recommend a contract for board approval in the near future.

In a recent poll, the district received the highest grade possible in timeliness of responding to Public Records Act Requests.

20. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on the staffing status of certificated employees on either permanent or temporary employment contracts. She also reminded the board of the upcoming employee recognition event scheduled for early spring.

21. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt introduced David Jaffe, Executive Director, Curriculum and Instruction, who announced that the district is going to be transitioning from its current email system, (GroupWise), to a new system, (Gmail). Staff will be trained on the basic functions of Gmail. The target date for the transition will be during Spring Break.

Mr. Schmitt also discussed 4x4 schedules, (SDA / CCA), and block schedules (TP / LCC). See attached handout.

22. PUBLIC COMMENTS - No comments presented

23. FUTURE AGENDA Items - None discussed

24. ADJOURNMENT TO CLOSED SESSION – No Closed Session required

25. REPORT OUT OF CLOSED SESSION – No further action taken by the Board

26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:58 PM.

\_\_\_\_\_  
Barbara Groth, Board Clerk

\_\_\_\_\_ / \_\_\_\_\_ / 2011  
Date

\_\_\_\_\_  
Ken Noah, Superintendent

\_\_\_\_\_ / \_\_\_\_\_ / 2011  
Date

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Nina Amatore**, 100% Temporary Teacher (Spanish) at Canyon Crest Academy for the remainder of the 2010-11 school year, effective 2/17/11 through 6/17/11.
2. **Alicia Colby**, 20% Temporary Teacher (English) at La Costa Canyon for the remainder of the 2010-11 school year, effective 2/03/11 through 6/17/11.
3. **Brian Melrose**, 60% Temporary Teacher (social science) at Earl Warren for the remainder of the 2010-11 school year, effective 3/01/11 through 6/17/11.
4. **Michelle Smith**, 100% Temporary Teacher (special ed. – mild/moderate) at La Costa Canyon for the remainder of the 2010-11 school year, effective 3/04/11 through 6/17/11.
5. **Katherine Stapko**, 100% Temporary Teacher (physics/biology) at Canyon Crest Academy for the remainder of the 2010-11 school year, effective 2/14/11 through 6/17/11.

### Request Approval to Distribute to Temporary Certificated Employees - written Notices of Release/Non-Reelection of Employment for the 2011-12 school year

#### Change in Assignment

1. **Michael Marvil**, Special Education Teacher (mild/moderate) at La Costa Canyon, temporary change in assignment to District Program Specialist at the District Office for the period of 2/07/11 through 6/17/11.
2. **Vikas Srivastava**, Temporary ROP Teacher (MIDI/business management) at Canyon Crest Academy, change in assignment from 67% to 100% for Semester II/2010-11 school year, effective 1/31/11 through 6/17/11.

#### Reassignment

1. **Milan Perisic**, requested reassignment from High School Assistant Principal at Torrey Pines to Classroom Teacher (English) beginning in the 2011-12 school year, effective 7/01/11.

#### Leave of Absence

1. **Jayne Cambra**, Counselor at Torrey Pines, 100% Unpaid Leave of Absence for child-rearing purposes, effective 2/25/11 through 4/15/11. Ms. Cambra will resume working full time on 4/18/11.
2. **Beverly Fruto**, Teacher (social science) at Earl Warren, 100% Unpaid Leave of Absence for child-rearing purposes, effective 3/01/11 through 6/17/11.

### **Termination**

1. **Ronald Yantis**, Temporary Teacher (computers) at Torrey Pines, termination of temporary employment contract with 15-day notice, effective 3/08/11.

### **Resignation**

1. **Jennifer Brennan**, Teacher currently on approved Unpaid Leave of Absence, resignation from employment effective 3/02/11.
2. **Hilary Crain**, Teacher (English) at Diegueno, resignation for retirement purposes, effective 6/18/11.
3. **Lynn Heyman-Hogue**, Teacher (French) at La Costa Canyon, resignation for retirement purposes, effective 6/17/11.
4. **Melinda Lewis**, Teacher currently on approved Upaid Leave of Absence, resignation from employment , effective 2/22/11.
5. **Candace Leone**, Teacher (physical education) at Diegueno, resignation for retirement purposes, effective 6/17/11.
6. **Sam Posner**, Teacher (physical education) at Torrey Pines, resignation for retirement purposes, effective 6/18/11.
7. **Erin Zoumaras**, Probationary Teacher (music) at Diegueno and Oak Crest, resignation from employment, effective 6/17/11.

dr  
3/03/11  
certbdagenda

**DRAFT**

**SAMPLE SDA / CCA 4 X 4 SCHEDULE \***

**DRAFT**

\*230 Credits needed to graduate (23 classes)

|                 | FRESHMAN                 |               | SOPHOMORE                |               | JUNIOR                   |                                 | SENIOR                   |               |
|-----------------|--------------------------|---------------|--------------------------|---------------|--------------------------|---------------------------------|--------------------------|---------------|
|                 | <i>Fall</i>              | <i>Spring</i> | <i>Fall</i>              | <i>Spring</i> | <i>Fall</i>              | <i>Spring</i>                   | <i>Fall</i>              | <i>Spring</i> |
| <b>Period 1</b> | English 9                | <b>OPEN</b>   | English 10               | World History | English 11               | Elective                        | Statistics               | Elective      |
| <b>Period 2</b> | Spanish 1                | Spanish 2     | Elective                 | Algebra 2     | Internship               | Physics                         | Visual & Performing Art  | English 12    |
| <b>Period 3</b> | Geometry                 | Year One P.E. | P.E.                     | Chemistry     | U.S. History             | Math Analysis with Trigonometry | Government / Economics   | Elective      |
| <b>Period 4</b> | Tech 1                   | Biology       | Spanish 3                | <b>OPEN</b>   | Spanish 4                | <b>OPEN</b>                     | <b>OPEN</b>              | <b>OPEN</b>   |
|                 | <b>Number of Classes</b> | <b>7</b>      | <b>Number of Classes</b> | <b>7</b>      | <b>Number of Classes</b> | <b>7</b>                        | <b>Number of Classes</b> | <b>6</b>      |

**TOTAL NUMBER OF CLASSES: 27**

- Students must take 3 classes per Day / per Term on Campus

**DRAFT**

## SAMPLE LCC / TP BLOCK SCHEDULE \*

**DRAFT**

\*230 Credits needed to graduate (23 classes)

|                          | FRESHMAN                                   | SOPHOMORE                                       | JUNIOR  | SENIOR                 |
|--------------------------|--|---|---|------------------------|
| <b>Period 1</b>          | CTE  | <u>Online</u><br>• World History<br>• Algebra 2 | Math Analysis with Trigonometry                 | Government / Economics |
| <b>2</b>                 | Year One P.E.                              | English 10                                      | <u>Online</u><br>• English 11<br>• U.S. History | English 12             |
| <b>3</b>                 | Biology                                    | Chemistry                                       | Physics   | Elective               |
| <b>4</b>                 | Spanish 3                                  | P.E.  | Elective  | Statistics             |
| <b>5</b>                 | <u>Online</u><br>• English 9<br>• Geometry | Spanish 4                                       | Internship                                      | <b>OPEN</b>            |
| <b>6</b>                 | <b>OPEN</b>                                | Visual & Performing Art                         | <b>OPEN</b>                                     | <b>OPEN</b>            |
| <b>Number of Classes</b> | <b>6</b>                                   | <b>7</b>  | <b>6</b>  | <b>4</b>               |

**TOTAL NUMBER OF CLASSES: 23**

- Students must take 2 classes per Day / 4 Total on Campus



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 7, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED AND SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** ACCEPTANCE OF GIFTS AND DONATIONS

.....

### EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

### RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

### FUNDING SOURCE:

Not applicable

KN/bb

**GIFTS AND DONATIONS  
SDUHSD BOARD MEETING  
March 17, 2011**

ITEM 11A

| <b>Donation</b> | <b>Purpose</b>  | <b>Donor</b>    | <b>Department</b>             | <b>School Site</b> |
|-----------------|---|-----------------|-------------------------------|--------------------|
| \$445.50        | Great American Spellcheck                                       | Various Parents | English Department            | OCMS               |
| \$3,600.00      | Robotics Expenses   | SDA Foundation  | Robotics                      | SDA                |
| \$314.28        | United Way Campaign   | Pfizer          | Various                       | SDA                |
| \$9,039.00      | Academic Support / Science Apple Tree Project                   | CVMS PTSA       | Science                       | CVMS               |
| \$131.25        | Guest Artist Expenses   | CCA Foundation  | Various                       | CCA                |
| \$186.05        | Expenses for Boy's Soccer                                       | CCA Foundation  | PE                            | CCA                |
| \$266.23        | Purchase of two Crown Amplifiers                                | CCA Foundation  | Theater                       | CCA                |
| \$270.00        | TV for Dance Class  | CCA Foundation  | Dance                         | CCA                |
| \$289.38        | Expenses for Teacher Conservatory                               | CCA Foundation  | After School Arts Program     | CCA                |
| \$331.13        | Expenses to move BTSA   | CCA Foundation  | BTSA                          | CCA                |
| \$1,238.70      | Replace Two Mirrors   | CCA Foundation  | PE                            | CCA                |
| \$2,831.33      | Donations for the Nest, School Website and Educational Software | CCA Foundation  | Various                       | CCA                |
| \$10,050.85     | Replacement Computers For Staff                                 | CCA Foundation  | Various                       | CCA                |
| \$14,948.52     | Expenses for Guest and Visiting Teachers                        | CCA Foundation  | Various                       | CCA                |
|                 | 32" Flat Screen TV  | Quigg Family    | CRA Program / Video Game Club | CCA                |
|                 | Nintendo Wii  | Quigg Family    | CRA Program / Video Game Club | CCA                |

**\$43,942.22**

**Monetary Donations  
Value of Donated Items**

**\$43,942.22****TOTAL VALUE**

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 7, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED AND  
SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL / RATIFICATION OF  
FIELD TRIPS

.....

### EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

### RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

### FUNDING SOURCE:

As listed on attached reports.

KN/bb

**FIELD TRIP REQUESTS**  
**SDUHSD BOARD MEETING**  
**March 17, 2011**

ITEM 11B

| Date              | Sponsor, Last Name | First Name | School Team/Club       | Total # Students | Total # Chaperones | Purpose/ Conference Name   | City     | State | Loss of Class Time | \$ Cost                       |
|-------------------|--------------------|------------|------------------------|------------------|--------------------|----------------------------|----------|-------|--------------------|-------------------------------|
| March 25-27, 2011 | Kaye               | Sarah      | TPP / Dance            | 48               | 6                  | USA National Dance Team    | Anaheim  | CA    | 1                  | Funded by parents             |
| May 20 & 21, 2011 | Willcox            | Amy        | TPP / Band & Orchestra | 180              | 12                 | Music Festival / Magic Mtn | Valencia | CA    | none               | Donations from the Foundation |
|                   |                    |            |                        |                  |                    |                            |          |       |                    |                               |
|                   |                    |            |                        |                  |                    |                            |          |       |                    |                               |
|                   |                    |            |                        |                  |                    |                            |          |       |                    |                               |
|                   |                    |            |                        |                  |                    |                            |          |       |                    |                               |

\* Dollar amounts are listed only when District/site funds are being spent.  
Other activities are paid for by student fees or ASB funds.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Terry King  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED and  
CLASSIFIED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

#### Certificated

Leave of Absence  
Resignation

#### Classified

Employment  
Change in Assignment

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Leave of Absence

1. **Janice Blackwell**, Teacher at Torrey Pines, requests 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Program (Year #5) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
2. **John Dubois**, Teacher at Carmel Valley, requests 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Program (Year #2) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Michael Estrin**, Teacher at Torrey Pines, requests 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Program (Year #5) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
4. **Linda Huston**, Teacher at Diegueno, requests 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Program (Year #2) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
5. **Darold Nogle**, Teacher at Torrey Pines & Carmel Valley, requests 20% Unpaid Leave of Absence (80% assignment) as part of the District-approved STRS Reduced Workload Program (Year #2) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
6. **Jerry Trust**, Teacher at La Costa Canyon, requests 40% Unpaid Leave of Absence (60% assignment) as part of the District-approved STRS Reduced Workload Program (Year #1) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
7. **Requests for Unpaid Leave of Absence for the 2011-12 School Year, effective 8/23/11 through 6/15/12:**

|                   | <u>Site</u> | <u>Unpaid Lv. %</u> | <u>% Assignment</u> |
|-------------------|-------------|---------------------|---------------------|
| Michelle Anderson | LCC         | 40%                 | 60%                 |
| Jodi Astorino     | CV          | 40%                 | 60%                 |
| Tamara Austin     | EW          | 40%                 | 60%                 |
| Tabitha Barry     | DG          | 20%                 | 80%                 |
| Janet Berend      | LCC         | 40%                 | 60%                 |
| L. Marie Black    | TP          | 60%                 | 40%                 |
| Dianne Brown      | TP          | 60%                 | 40%                 |
| Suzanne Brown     | EW          | 20%                 | 80%                 |

**Requests for Unpaid Leave of Absence for the 2011-12 School Year,  
effective 8/23/11 through 6/15/12 (continued)**

|                        | <b><u>Site</u></b> | <b><u>Unpaid Lv. %</u></b> | <b><u>% Assignment</u></b> |
|------------------------|--------------------|----------------------------|----------------------------|
| Abigail Brown-McLellan | TP                 | 20%                        | 80%                        |
| Kim Bullock            | CV                 | 40%                        | 60%                        |
| Andrea Cartwright      | LCC                | 100%                       | -0-                        |
| Lisa Caston            | CCA                | 33%                        | 67%                        |
| Ann Cerny              | EW                 | 20%                        | 80%                        |
| Lynn Cusey             | TP/CCA             | 20%                        | 80%                        |
| Kari DiGiulio          | TP                 | 40%                        | 60%                        |
| Robin Duncan           | CCA                | 33%                        | 67%                        |

**Resignation**

1. **Krista deBoer**, Teacher currently on Board approved Unpaid Leave of Absence, resignation from employment, effective 3/07/11.

## PERSONNEL LIST

### CLASSIFIED PERSONNEL

#### Employment

1. **Gomez, Mario**, Campus Supervisor, Diegueño MS, 48.75% FTE, effective 2/24/11
2. **Mendoza, Ishmael**, Custodian, Canyon Crest Academy, 25% FTE, effective 2/24/11

#### Change in Assignment

1. **Ochoa, Jose**, from Custodian, 25 % FTE to 100% FTE, effective 2/22/11-3/25/11



# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Bruce Cochrane, Executive Director  
Pupil Services  
Rick Schmitt, Associate Superintendent  
Educational Services

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AGREEMENTS FOR NON PUBLIC  
SCHOOL/NONPUBLIC AGENCY SERVICES

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### EXECUTIVE SUMMARY

The attached Nonpublic School/Nonpublic Agency Report summarizes one contract that provides services for the Special Education Program and Special Education students for the 2010-2011 school year.

### RECOMMENDATION

It is recommended that the Board approve/ratify entering into Nonpublic School/Nonpublic Agency Agreements as shown on the attached list and authorize Christina M. Bennett, Eric R. Dill or Ken Noah to execute all pertinent documents pertaining to these agreements, contingent upon receipt of the signed documents and verification of insurance coverage.

### FUNDING SOURCE

General Fund 06-00/Special Education Budget - Estimated: \$10,000.00

KN/ddb  
Attachment

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM 14A

**NONPUBLIC SCHOOLS/AGENCIES 2010-2011**

**Date: March 17, 2011**

| Contract Effective Dates | NonPublic School NonPublic Agency (NPS/NPA) | Description of Services                  | Number of Students (Estimate) | Tuition and/or Fee                           |
|--------------------------|---|--|-------------------------------|--|
| 8-31-10<br>To<br>6-30-11 | Fusion Learning Center                      | California State Graduation (CS) Classes | 1                             | \$1,470.00/class<br>Estimate:<br>\$10,000.00 |
|                          |   |  |                               |  |
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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Bruce Cochrane, Executive Director  
Pupil Services  
Rick Schmitt, Associate Superintendent,  
Educational Services

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AGREEMENTS

-----

### EXECUTIVE SUMMARY

The attached Independent Contractor Agreements Report summarizes two contracts that provide services for the Special Education Program and Special Education students for the 2010-2011 school year.

### RECOMMENDATION

It is recommended that the Board approve/ratify entering into the Independent Contractor Agreement as shown on the attached report and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute all pertinent documents pertaining to these agreements, contingent upon receipt of the signed documents and verification of insurance coverage.

### FUNDING SOURCE

General Fund 06-00/Special Education Budget

KN/ddb  
Attachment

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

ITEM 14B

**PUPIL SERVICES - AGREEMENTS**

**Date: March 17, 2011**

| Contract Effective Dates | Independent Contractor                                 | Description of Services                   | Number of Students (Estimate) | Fee                                     |
|--------------------------|--|---|-------------------------------|---|
| 2-22-11<br>To<br>6-30-11 | Balance & Hearing Specialty Group, Inc.                | Provide auditory processing services.     | 1                             | An estimated amount of \$1,200.00       |
| 2-22-11<br>To<br>6-30-11 | Advanced Neurobehavioral Health of Southern California | Provide neuropsychology testing services. | 1                             | An estimated total amount of \$2,700.00 |
|                          |  |   |                               |   |
|                          |  |   |                               |   |
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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
PROFESSIONAL SERVICES CONTRACTS/  
BUSINESS

-----

### EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes one contract totaling \$350.00, or as noted on the attachment.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

### FUNDING SOURCE:

As noted on attached list

ITEM 15A

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**BUSINESS - PROFESSIONAL SERVICES REPORT**

**Date: 03-17-11**

| <u>Contract Effective Dates</u> | <u>Consultant/ Vendor</u> | <u>Description of Services</u>   | <u>School/ Department Budget</u>                    | <u>Fee Not to Exceed</u> |
|---------------------------------|---------------------------|--|---|--------------------------|
| 03/18/11 – 05/15/11             | Laura Siem                | Conduct dance workshops and create choreography for student dancers at La Costa Canyon High School | La Costa Canyon High School Associated Student Body | \$350.00                 |
|                                 |                           |  |   |                          |
|                                 |                           |  |   |                          |
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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL/RATIFICATION OF  
AMENDMENTS TO AGREEMENTS

-----

### EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements totaling \$0.00, or as listed on the attached report.

### RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

### FUNDING SOURCE:

As noted on attached list

ITEM 15B

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**AMENDMENT TO AGREEMENTS REPORT**

**Date: 03-17-11**

| <u>Contract Effective Dates</u> | <u>Consultant/ Vendor</u>              | <u>Description of Services</u>  | <u>School/ Department Budget</u> | <u>Fee Not to Exceed</u> |
|---------------------------------|--|---|----------------------------------|--------------------------|
| 04/01/11 – 03/31/12             | La Costa Valley Homeowners Association | Extend the license to use facilities for school bus off-loading and loading of students for access to the pedestrian bridge for an additional one-year period | General Fund 03-00               | \$100.00 per year        |
|                                 |  |   |                                  |                          |
|                                 |  |   |                                  |                          |
|                                 |  |   |                                  |                          |
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# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Christina M. Bennett, Director of Purchasing  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** AWARD/RATIFICATION OF CONTRACTS

-----

### EXECUTIVE SUMMARY

On February 4, 2011 three proposals for independent audit services were accepted for consideration. The proposals were reviewed by district staff for compliance and were ranked according to cost of service, experience, qualifications of staff, and size and structure of firm.

### RECOMMENDATION:

It is recommended that the Board of Trustees award Wilkinson Hadley & Co. LLP the contract for independent audit services covering the 2010-11 through 2012-13 fiscal years, in an amount not to exceed \$45,900.00, to be expended from the General Fund 03-00, and additional audits as required to be billed at the hourly rates stated and charged to the appropriate account, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

### FUNDING SOURCE:

As Noted

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 7, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** APPROVAL OF CHANGE ORDER

-----

### EXECUTIVE SUMMARY

The Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV project is complete and does not have any changes or outstanding issues to the contract or with the contractor.

However, for administrative purposes, the completion dates of this contract needs to be extended to coincide with the Board's acceptance date.

### RECOMMENDATION:

Approve Change Orders to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Change Order No. 1 – Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV, contract entered into with Siemens Building Technologies, Inc., extending the contract time by 198 calendar days.

### FUNDING SOURCE:

N/A

**CHANGE ORDER**

*PROJECT:*

Energy Conservation Services Contract B2006-11 – Torrey Pines  
High School A/C Retrofit – Phase IV

*CHANGE ORDER #1*

*DISTRICT:*

San Dieguito Union High School District  
710 Encinitas Blvd.  
Encinitas, CA 92024

*CONTRACTOR:*

Siemens Building Technologies, Inc.  
10100 Willow Creek Road  
San Diego, CA 92131

***The contract is changed as follows:***

Extend contract end date to coincide with Board acceptance date: 198 calendar days

---

|  |              |
|--|--------------|
| The contract sum was   | \$269,200.00 |
| Net change by previously approved change orders                          | \$ 0.00      |
| The contract sum prior to this change order was                          | \$269,200.00 |
| The contract sum will be unchanged by this change order in the amount of | 0            |
| The new contract sum, including this change order will be                | \$269,200.00 |

---

CONTRACTOR  
Siemens Building Technologies

By: 

Date: 3-7-11

OWNER  
San Dieguito Union H.S.D.

By: \_\_\_\_\_

Date: \_\_\_\_\_

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 7, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** ACCEPTANCE OF CONSTRUCTION PROJECT

-----

### EXECUTIVE SUMMARY

The contract with Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc. (Chevron ES), for the implementation of Solar Improvements at La Costa Canyon High School and Canyon Crest Academy project, and the Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III project are all complete. The projects were completed on time and do not have any outstanding issues. It is recommended that the Board of Trustees accept these projects as complete.

### RECOMMENDATION:

It is recommended that the Board accept the following construction project as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Solar Improvements at La Costa Canyon High School and Canyon Crest Academy project, contract entered into with Chevron Energy Solutions Company, a Division of Chevron U.S.A. Inc.
2. Energy Conservation Services Contract B2006-11 – Torrey Pines High School A/C Retrofit – Phase IV, contract entered into with Siemens Building Technologies, Inc.

### FUNDING SOURCE:

N/A

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** John Addleman, Director of Planning and  
Financial Management  
Eric R. Dill, Assoc. Supt./Business Services

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** LONG RANGE FACILITIES PLANNING /  
AWARD OF MASTER PLANNING  
CONTRACTS

-----

### EXECUTIVE SUMMARY

In 2008, the District began the process of developing a long-range facilities master plan. Prior to this, school site master plans were done site-by-site without much consideration to the overall needs of the District. The goal of the Long Range Facilities Task Force was to develop a District vision which would guide our planning in bringing each of our schools into the 21<sup>st</sup> century as we create sustainable, high-performance learning environments that embrace variety in teaching and learning.

In looking at our District-wide facilities needs and goals, a set of priorities was created for each school by the Task Force. The next step in this Long Range Facilities Master Planning process is to further refine the Task Force recommendations with more detailed master plans for each site. This work will be conducted by school site committees comprised by administrators, teachers, parents, and planning staff with district architects facilitating the process.

Each of the completed master plans will then guide the District in long-range planning, construction, and modernization priorities at each of our schools.

## ITEM 15F

The District will use developer fees and Mello-Roos funds to pay for this next step of the long-range planning process. As the Board is aware, these funds are specifically collected toward and restricted for use in addressing our capital facility needs. All expenditures will be outside of the General Fund in order to preserve those dollars for the support of our educational program.

In support of this next step, the District issued a request for proposals to architects. Staff received twenty responses, from which eight firms were chosen for interviews. Following the interviews, four firms were selected. The four proposed firms each have their own strength to best match our school sites.

- Roesling Nakamura Terada (RNT) has had successful work with expansions at both La Costa Canyon HS and Torrey Pines HS, as well as other sites within the district. RNT appears best suited to continue the vision at La Costa Canyon HS and Torrey Pines HS, and will be a great resource to the other architect teams.
- Lionakis demonstrated great facilitation skills in developing the district wide master plan for the Long Range Facilities Task Force. Lionakis has had a long history of K-12 work. Their ability to listen, communicate, and respond to an evolving 21<sup>st</sup> century learning culture will prove useful in the development and community connections between Carmel Valley MS, Earl Warren MS, and Canyon Crest Academy.
- MVE Institutional has more than three decades of experience in K-12 work. Currently, MVE Institutional is administering their part of a successful bond campaign for Redondo Beach Unified School District. The work performed at Redondo Beach Unified School District included modernization of a high school similar to San Dieguito Academy. References described their work as forward thinking and visionary, and as such would be best suited for San Dieguito Academy and Sunset Continuation HS.
- Westberg + White is a solid brick and mortar firm. Their experience is firmly grounded in modernization and as a team player. In addition, they were the complement to MVE Institutional at Redondo Beach USD. Locally, they were the architect for Del Mar Union Elementary's Ocean Air school site. This firm will best be suited to guide the vision at Oak Crest MS and Diegueno MS.

The site master plans to be developed by the four firms will further build upon that work developed by the Long Range Facilities Task Force by incorporating the instructional program for each site and the vision of the Task Force into the present and future design of the schools. The site master plans will be living documents and a visualization of what can be. The final master plans to be presented to the board in the Fall can be used as a guide for phased construction, a basis for preliminary pricing, and a guiding document for future design drawings.

**RECOMMENDATION:**

It is recommended that the Board award the following contracts, during the period March 18, 2011 through December 31, 2011, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

- A. Roesling Nakamura Terada Architects, Inc. to provide master planning services for Torrey Pines High School and La Costa Canyon High School, in an amount not to exceed \$81,780.00.
- B. Lionakis to provide master planning services for Canyon Crest Academy, Carmel Valley Middle School, and Earl Warren Middle School, in an amount not to exceed \$155,500.00.
- C. MVE Institutional, Inc. to provide master planning services for Sunset High School and San Dieguito High School Academy, in an amount not to exceed \$95,000.00.
- D. Westberg + White, Inc. to provide master planning services for Diegueno Middle School and Oak Crest Middle School, for an amount not to exceed \$80,000.00.

**FUNDING:**

Capital Facilities Fund 25-19, Mello Roos funds

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 7, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Eric R. Dill  
Associate Superintendent, Business

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** APPROVAL OF BUSINESS REPORTS

-----

### EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money (None Submitted)
- c) Membership Listing (None Submitted)

### RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, and c) Membership Listing.

### FUNDING SOURCE:

Not applicable

js  
Attachments



PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 02/22/11 THRU 03/07/11

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ITEM 15G

| PO NBR | DATE     | FUND  | VENDOR               | LOC | DESCRIPTION           | AMOUNT         |
|--------|----------|-------|----------------------|-----|-----------------------|----------------|
| 211877 | 02/23/11 | 03    | COMPETITIVE EDGE     | 010 | MATERIALS AND SUPPLI  | \$33.18        |
| 211878 | 02/24/11 | 03    | ENCINITAS GLASS COMP | 014 | REPAIRS BY VENDORS    | \$1,238.70     |
| 211879 | 02/24/11 | 03    | COSTCO CARLSBAD      | 004 | MATERIALS AND SUPPLI  | \$217.28       |
| 211880 | 02/24/11 | 03    | DELL COMPUTER CORPOR | 035 | SOFTWARE/DP SUPPLIES  | \$957.73       |
| 211881 | 02/25/11 | 03    | STAPLES ADVANTAGE    | 010 | OFFICE SUPPLIES       | \$14.52        |
| 211883 | 02/25/11 | 03    | VORTEX INDUSTRIES, I | 025 | REPAIRS BY VENDORS    | \$1,398.00     |
| 211884 | 02/25/11 | 03    | PACIFIC RIM HYDROSEE | 025 | OTHER SERV. & OPER.EX | \$1,560.00     |
| 211885 | 02/25/11 | 03    | SEASIDE HEATING AND  | 025 | REPAIRS BY VENDORS    | \$1,825.00     |
| 211886 | 02/25/11 | 03    | NATL Balsa COMPANY   | 013 | MATERIALS AND SUPPLI  | \$1,401.10     |
| 211887 | 02/25/11 | 03    | SAN DIEGO STAGE/LIGH | 010 | MATERIALS AND SUPPLI  | \$500.00       |
| 211888 | 02/25/11 | 03    | COMICKAZE COMICS BOO | 010 | OTHER BOOKS-LIBRARY   | \$255.36       |
| 211889 | 02/25/11 | 03    | MISSION FEDERAL CRED | 008 | MATERIALS AND SUPPLI  | \$136.13       |
| 211890 | 02/25/11 | 03    | AMAZON.COM           | 008 | MATERIALS AND SUPPLI  | \$162.64       |
| 211892 | 02/25/11 | 25-19 | BREVIG PLUMBING      | 025 | IMPROVEMENT           | \$13,972.00    |
| 211893 | 02/25/11 | 03    | TUCKER APPLIANCE REP | 010 | REPAIRS BY VENDORS    | \$149.95       |
| 211894 | 02/25/11 | 03    | TEACHER'S DISCOVERY  | 004 | MATERIALS AND SUPPLI  | \$22.07        |
| 211895 | 02/25/11 | 03    | AMAZON.COM           | 004 | MATERIALS AND SUPPLI  | \$46.09        |
| 211896 | 02/25/11 | 11    | MCGREW, FAY          | 009 | MATERIALS AND SUPPLI  | \$350.00       |
| 211897 | 02/25/11 | 03    | FLINN SCIENTIFIC INC | 008 | MATERIALS AND SUPPLI  | \$73.40        |
| 211898 | 02/25/11 | 03    | ORIENTAL TRADING COM | 008 | MATERIALS AND SUPPLI  | \$100.95       |
| 211899 | 02/25/11 | 03    | ERGOMART             | 035 | SOFTWARE/DP SUPPLIES  | \$625.94       |
| 211901 | 02/25/11 | 06    | SEHI-PROCOMP COMPUTE | 020 | OFFICE SUPPLIES       | \$179.44       |
| 211902 | 02/25/11 | 06    | GAGGLE.NET INC       | 030 | A/V CONTRACT          | \$100.00       |
| 211903 | 02/25/11 | 03    | RASIX COMPUTER CENTE | 035 | MATERIALS AND SUPPLI  | \$239.25       |
| 211904 | 02/25/11 | 03    | RASIX COMPUTER CENTE | 035 | MATERIALS AND SUPPLI  | \$141.98       |
| 211905 | 02/25/11 | 03    | RASIX COMPUTER CENTE | 003 | MATERIALS AND SUPPLI  | \$52.70        |
| 211906 | 02/25/11 | 06    | STAPLES ADVANTAGE    | 030 | MATERIALS AND SUPPLI  | \$145.38       |
| 211907 | 02/25/11 | 03    | HYPHENET, INC.       | 035 | MAT/SUP/EQUIP TECHNO  | \$1,398.14     |
| 211908 | 02/25/11 | 40    | BARNHART-BALFOUR BEA | 036 | NEW CONSTRUCTION      | \$375,000.00   |
| 211909 | 02/25/11 | 35    | BARNHART-BALFOUR BEA | 036 | NEW CONSTRUCTION      | \$4,376,680.33 |
| 211910 | 02/25/11 | 03    | ARC ERGONOMICS       | 014 | MATERIALS AND SUPPLI  | \$203.70       |
| 211911 | 02/25/11 | 03    | HYPHENET, INC.       | 014 | MATERIALS AND SUPPLI  | \$143.37       |
| 211912 | 02/25/11 | 03    | SEHI-PROCOMP COMPUTE | 014 | MATERIALS AND SUPPLI  | \$235.99       |
| 211913 | 02/25/11 | 03    | D A D ASPHALT        | 025 | REPAIRS BY VENDORS    | \$534.00       |
| 211914 | 02/25/11 | 03    | YANT, DAVE SIGNS     | 025 | OTHER SERV. & OPER.EX | \$800.00       |
| 211915 | 02/25/11 | 03    | FREDRICKS ELECTRIC I | 025 | REPAIRS BY VENDORS    | \$3,899.00     |
| 211916 | 02/25/11 | 03    | CLOUD SHERPAS        | 035 | A/V CONTRACT          | \$6,600.00     |
| 211917 | 02/25/11 | 03    | AREY JONES EDUCATION | 035 | MAT/SUP/EQUIP TECHNO  | \$2,225.53     |
| 211918 | 02/25/11 | 06    | RIVERSIDE PUBLISHING | 030 | MATERIALS AND SUPPLI  | \$220.88       |
| 211919 | 02/28/11 | 03    | EXPRESS PRINT        | 020 | PRINTING              | \$696.00       |
| 211920 | 02/28/11 | 03    | SOUTHWEST SCHOOL/OFF | 013 | MATERIALS AND SUPPLI  | \$304.11       |
| 211921 | 03/01/11 | 03    | AREY JONES EDUCATION | 035 | MAT/SUP/EQUIP TECHNO  | \$13,925.59    |
| 211922 | 03/01/11 | 03    | PATON GROUP, THE     | 035 | A/V CONTRACT          | \$653.13       |
| 211923 | 03/01/11 | 03    | HYPHENET, INC.       | 035 | MAT/SUP/EQUIP TECHNO  | \$700.15       |
| 211924 | 03/01/11 | 06    | INTERSTATE BATTERY   | 030 | MATERIALS AND SUPPLI  | \$62.97        |
| 211925 | 03/01/11 | 03    | OFFICE DEPOT         | 010 | OFFICE SUPPLIES       | \$31.54        |
| 211926 | 03/01/11 | 03    | OFFICE DEPOT         | 013 | MATERIALS AND SUPPLI  | \$24.36        |
| 211927 | 03/02/11 | 03    | SOUTHWEST SCHOOL/OFF | 013 | MATERIALS AND SUPPLI  | \$53.27        |
| 211928 | 03/02/11 | 03    | ACCUVANT, INC.       | 035 | MAT/SUP/EQUIP TECHNO  | \$840.09       |
| 211929 | 03/02/11 | 03    | EN POINTE TECHNOLOGI | 035 | A/V CONTRACT          | \$60,299.18    |
| 211930 | 03/02/11 | 03    | FROGUTS INC          | 003 | A/V CONTRACT          | \$308.00       |
| 211931 | 03/02/11 | 03    | SCANTRON CORPORATION | 003 | MATERIALS AND SUPPLI  | \$54.74        |
| 211932 | 03/02/11 | 03    | COLLEGE BOARD PUBLIC | 005 | DUES AND MEMBERSHIPS  | \$325.00       |
| 211933 | 03/02/11 | 06    | AMAZON.COM           | 030 | MATERIALS AND SUPPLI  | \$31.68        |
| 211934 | 03/02/11 | 06    | READ NATURALLY       | 030 | MATERIALS AND SUPPLI  | \$282.63       |

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH  
FROM 02/22/11 THRU 03/07/11

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ITEM 15G

| PO NBR       | DATE     | FUND | VENDOR               | LOC | DESCRIPTION          | AMOUNT         |
|--------------|----------|------|----------------------|-----|----------------------|----------------|
| 211936       | 03/03/11 | 03   | ARUBA WIRELESS NETWO | 035 | SOFTWARE/DP SUPPLIES | \$84.81        |
| 211937       | 03/03/11 | 03   | DELL COMPUTER CORPOR | 035 | MAT/SUP/EQUIP TECHNO | \$5,314.38     |
| 211938       | 03/03/11 | 03   | DELL COMPUTER CORPOR | 035 | MAT/SUP/EQUIP TECHNO | \$17,006.00    |
| 211939       | 03/04/11 | 06   | JODIE K SCHULLER & A | 030 | PROF/CONSULT./OPER E | \$15,300.00    |
| 211940       | 03/04/11 | 06   | SAN DIEGO CENTER FOR | 030 | OTHER CONTR-N.P.S.   | \$15,190.00    |
| 211941       | 03/04/11 | 03   | FOLLETT EDUCATIONAL  | 013 | TEXTBOOKS            | \$904.47       |
| 211942       | 03/04/11 | 06   | FAMILY LIFE CENTER   | 030 | OTHER CONTR-N.P.S.   | \$33,900.36    |
| 211943       | 03/04/11 | 03   | A O REED             | 025 | REPAIRS BY VENDORS   | \$1,940.04     |
| 211944       | 03/04/11 | 06   | PROVO CANYON SCHOOL  | 030 | OTHER CONTR-N.P.S.   | \$14,722.00    |
| 211946       | 03/04/11 | 06   | HERITAGE SCHOOLS     | 030 | WASC                 | \$72,214.02    |
| 211947       | 03/04/11 | 03   | WILSON, THOMAS       | 013 | RENTS & LEASES       | \$1,000.00     |
| 211948       | 03/04/11 | 03   | ACCURATE LABEL DESIG | 014 | MATERIALS AND SUPPLI | \$160.03       |
| 211949       | 03/04/11 | 06   | PEARSON & AGS ASSESS | 030 | MATERIALS AND SUPPLI | \$5,324.87     |
| 211950       | 03/04/11 | 06   | LINGUISYSTEMS INC    | 030 | MATERIALS AND SUPPLI | \$1,596.72     |
| 211951       | 03/07/11 | 03   | STAPLES ADVANTAGE    | 005 | MATERIALS AND SUPPLI | \$46.15        |
| 211952       | 03/07/11 | 03   | SAN DIEGO CO SCHOOL  | 020 | FEES - ADMISSIONS, T | \$65.00        |
| 211953       | 03/07/11 | 03   | AMAZON.COM           | 003 | MATERIALS AND SUPPLI | \$32.07        |
| 211954       | 03/07/11 | 03   | DIVINE LIGHTING, LLC | 005 | MATERIALS AND SUPPLI | \$58.14        |
| 211955       | 03/07/11 | 03   | SCHOOL SPECIALTY, IN | 005 | MATERIALS AND SUPPLI | \$28.34        |
| 211956       | 03/07/11 | 03   | FLINN SCIENTIFIC INC | 012 | MATERIALS AND SUPPLI | \$108.71       |
| 211957       | 03/07/11 | 03   | BLICK, DICK (DICK BL | 003 | MATERIALS AND SUPPLI | \$298.77       |
| 211958       | 03/07/11 | 03   | BLICK, DICK (DICK BL | 005 | MATERIALS AND SUPPLI | \$101.05       |
| 211959       | 03/07/11 | 03   | BLICK, DICK (DICK BL | 005 | MATERIALS AND SUPPLI | \$132.68       |
| 211960       | 03/07/11 | 03   | BLICK, DICK (DICK BL | 005 | MATERIALS AND SUPPLI | \$139.46       |
| 211961       | 03/07/11 | 03   | BLICK, DICK (DICK BL | 005 | MATERIALS AND SUPPLI | \$182.86       |
| 211962       | 03/07/11 | 03   | BLICK, DICK (DICK BL | 005 | MATERIALS AND SUPPLI | \$289.96       |
| 211963       | 03/07/11 | 06   | BROOKS, PHILLIP AND/ | 030 | OTHER SERV.& OPER.EX | \$1,000.00     |
| 710032       | 03/07/11 | 03   | AFFORDABLE PRINTER C | 035 | REPAIRS BY VENDORS   | \$129.86       |
| 710035       | 02/25/11 | 03   | DUNN EDWARDS CORP    | 025 | REPAIRS BY VENDORS   | \$49.35        |
| 710036       | 03/07/11 | 03   | LCD PRESENTATION SYS | 035 | REPAIRS BY VENDORS   | \$505.00       |
| 710037       | 03/07/11 | 03   | LCD PRESENTATION SYS | 035 | REPAIRS BY VENDORS   | \$443.00       |
| 710038       | 03/07/11 | 03   | LCD PRESENTATION SYS | 035 | REPAIRS BY VENDORS   | \$416.00       |
| 710039       | 03/04/11 | 03   | COUNTY BURNER & MACH | 025 | REPAIRS BY VENDORS   | \$510.00       |
| 71033A       | 03/07/11 | 03   | AFFORDABLE PRINTER C | 035 | REPAIRS BY VENDORS   | \$28.18        |
| 810027       | 02/25/11 | 06   | SAN DIEGO COUNTY OFF | 022 | CONFERENCE,WORKSHOP, | \$100.00       |
| 810028       | 02/25/11 | 03   | C S B A              | 022 | CONFERENCE,WORKSHOP, | \$3,590.00     |
| 810029       | 03/07/11 | 03   | SAN DIEGO COUNTY OFF | 022 | CONFERENCE,WORKSHOP, | \$100.00       |
| 810030       | 03/07/11 | 03   | SAN DIEGO COUNTY OFF | 022 | CONFERENCE,WORKSHOP, | \$25.00        |
| REPORT TOTAL |          |      |                      |     |                      | \$5,065,469.45 |

ITEM 15G

**INSTANT MONEY REPORT FOR THE PERIOD 02/22/11 THROUGH 03/07/11**

| <b>Check #</b> | <b>Vendor</b> | <b>Amount</b> |
|----------------|---------------|---------------|
|----------------|---------------|---------------|

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**No checks this period**

|              |                 |
|--------------|-----------------|
| <b>Total</b> | <b><u>0</u></b> |
|--------------|-----------------|

ITEM 15G

Individual Membership Listings  
For the Period of February 22, 2011 through March 7, 2011

| <u>Staff Member<br/>Name</u> | <u>Organization Name</u> | <u>Amount</u> |
|------------------------------|--------------------------|---------------|
|------------------------------|--------------------------|---------------|

None to report

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** John Addleman, Director of Planning &  
Financial Management  
Eric R. Dill, Assoc. Supt. of Business Services

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** **COMMUNITY FACILITIES DISTRICT NO. 95-2/ Annexation No. 16 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS (Seaside Highlands / An 18 Single Family Subdivision / Warmington Residential California)**

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### EXECUTIVE SUMMARY

At the February 17, 2011 Board meeting, the Board adopted a resolution which requested the election official to conduct a special election to be held on March 8, 2011, for Community Facilities District No. 95-2, Annexation No. 16. The election material was forwarded to the property owners, and the deadline for the election was 5:00 p.m. on March 8th. Attached as Appendix A to the resolution is the completed Certificate of Election Official declaring the election as having a 100% return and approval. The final step in the annexation process will be to file a Notice of Special Tax Lien with the County Recorder's Office within 15 days of the election.

### RECOMMENDATION:

It is recommended that the Board adopt the attached Resolution Certifying the Results of the Election with Respect to Community Facilities District No. 95-2, Annexation No. 16 of the San Dieguito Union High School District.

### FUNDING SOURCE:

Not applicable.

Enclosures: Certificate of Election Official

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
CERTIFYING THE RESULTS OF AN ELECTION WITH RESPECT TO  
COMMUNITY FACILITIES DISTRICT NO. 95-2, ANNEXATION NO. 16 OF  
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

WHEREAS, on January 13, 2011, the Board of Trustees (the "Board") of the San Dieguito Union High School District (the "District") adopted a resolution entitled "Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2" (the "Resolution") annexing certain territory into Community Facilities District No. 95-2 of the School District, authorizing the levy of a special tax, authorizing the incurrence of bonded indebtedness not to exceed \$50,000,000 and calling an election on March 8, 2011.

WHEREAS, pursuant to the Resolution, a special election was held and conducted in the District on March 8, 2011, at which election there was submitted to the qualified voters of the District the following bond proposition, to wit:

Proposition No. AA: Shall Community Facilities District No. 95-2 of the San Dieguito Union High School District incur an indebtedness and issue bonds in the maximum aggregate principal amount of \$50,000,000, for a maximum term of not more than 35 years with interest not to exceed the maximum interest rate permitted by law, the proceeds of which will be used to pay for the cost of acquiring, leasing and/or construction school facilities and equipment and other facilities to be used in conjunction with school facilities and for certain incidental expenses; shall a special tax as provided in the Resolution of Formation with respect to the District be levied to pay the principal of and interest on such bonds and to pay for leasing, construction and/or acquisition of the facilities and equipment described above; shall an appropriations limit be established for the District equal to the amount of all proceeds of the special tax collected annually as adjusted for changes in the cost of living and changes in population.

WHEREAS, the Board of Trustees has received from Eric Dill, the Election Official appointed by the Board with respect to the election, the certificate attached hereto as Appendix A and hereby incorporated by reference which certifies that more than two-thirds votes cast at the election were cast in favor of incurring bonded indebtedness, levying certain special taxes and establishing an appropriations limit for the District.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER as follows:

Section 1. That more than two-thirds of the votes cast at a special election which was duly and legally held and conducted in the District on March 8, 2011 were cast in favor of incurring bonded indebtedness in an amount of \$50,000,000, levying certain special taxes and establishing an appropriations limit for the District.

Section 2. This Resolution shall take effect upon adoption.

ADOPTED SIGNED AND APPROVED, this 17th day of March, 2011.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

By \_\_\_\_\_  
Title: President

ATTEST:

By \_\_\_\_\_  
Title: Recording Secretary





ITEM 16

APPENDIX A  
CERTIFICATE OF ELECTION  
OFFICIAL

**CERTIFICATE OF THE ELECTION OFFICIAL  
DECLARING THE RESULTS OF THE MAILED-BALLOT  
SPECIAL ELECTION REGARDING  
COMMUNITY FACILITIES DISTRICT NO. 95-2, ANNEXATION NO. 16  
OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

I, Eric R. Dill, designated as the election official for the mailed-ballot special election (the "Election") regarding the annexation of certain territory into Community Facilities District No. 95-2 of the San Dieguito Union High School District, pursuant to the "Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2" adopted by the Board of Trustees of the San Dieguito Union High School District on January 13, 2011 (the "Resolution"), do hereby certify as follows:

1. That the Election was closed at the hour of 5 o'clock p.m. on March 8, 2011
2. That the total number of votes eligible to be cast on Proposition AA was 6 which is equal to one vote per acre or a portion of an acre within the proposed District. The total number of votes actually cast was 6;
3. That the results are as follows:
  - 6 votes in favor of Proposition AA
  - 0 votes in opposition to Proposition AA;
4. That the percentages are as follows:
  - 100% in favor of Proposition AA
  - 0% in opposition to Proposition AA;
5. That two-thirds (2/3) of the total number of votes cast are needed to approve Proposition AA, to wit at least 4 votes of the total cast;
6. That the number of votes cast in favor of Proposition AA, based on the results outlined in Section 3 hereof and the percentages outlined in Section 4 hereof are at least equal to two-thirds (2/3) of the total number of votes cast, and, thus Proposition AA was duly approved.

Dated: March 8, 2011

COMMUNITY FACILITIES DISTRICT NO. 95-2  
OF THE SAN DIEGUITO UNION HIGH  
SCHOOL DISTRICT



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Election Official  
For the Mailed-Ballot Special Election  
Regarding Annexation No. 16 into  
Community Facilities District No. 95-2 of the  
San Dieguito Union High School District

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 7, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Terry King  
Associate Superintendent/Human  
Resources

**SUBMITTED BY:** Ken Noah, Superintendent

**SUBJECT:** **Layoff and/or Reductions of Hours  
and/or Months of Classified  
Employees/Positions for Fiscal Year  
2011-2012**

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### EXECUTIVE SUMMARY

Due to the current State budget crisis, the District is forced to make budget reductions for 2011-2012. In addition to the budget reductions in certificated and management staffing, further reductions will now be required in classified services. The attached resolution lists the positions to be eliminated, as well as the positions with reduced work hours/months.

The District has informed the California School Employees Association, (CSEA), of this situation and is in the process of negotiating impacts and effects of the resulting layoff.

The purpose of this recommended Board action is to initiate the process of deleting and/or reducing the hours/months of the identified positions and ensuring implementation of all layoff rights for the affected incumbents.

### RECOMMENDATION:

It is recommended that the Board of Trustees approve and adopt the attached resolution.

Attachment

**BOARD OF TRUSTEES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

Resolution Initiating  
Layoff and/or Reduction in Hours

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

WHEREAS, a reduction in the number of classified employees or the level of services to be provided thereby is required due to the lack of work and/or lack of funds within the District anticipated for the 2011-2012 school year; and

WHEREAS, applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District require notice to the employees that they may be laid off or reduced in assignment, as well as notification of their rights of displacement, if any, and reemployment rights; and

WHEREAS, the Board of Trustees desires that the Superintendent implement the layoffs and/or reductions in assignment consistent with these requirements;

NOW, THEREFORE, BE IT RESOLVED that this Board hereby initiates the layoffs and/or reductions in assignment of the following positions and the corresponding employees effective at the end of the day on the dates indicated below:

**ITEMS 1 – 8 EFFECTIVE June 30, 2011**

**ITEM 1**

**01 Accounting Technician, as follows:**

01 position eliminated      1.0000 FTE    ST                      01 employee

**ITEM 2**

**01 Campus Supervisor-High School, as follows:**

01 position eliminated      0.4875 FTE    ST                      01 employee

**ITEM 3**

**01 Health Technician, as follows:**

01 position reduced from 0.7500 FTE    ST+10  
   to    0.4875 FTE    ST+10                      00 employees

**ITEM 4**

**04 Office Assistant, as follows:**

03 positions eliminated      1.4625 FTE    ST+10                      03 employees  
01 position eliminated      0.4875 FTE    ST+10                      00 employees

ITEM 1i

**ITEM 5**

**01 Payroll Technician, as follows:**

01 positions eliminated      1.0000 FTE      12 months      01 employee

**ITEM 6**

**04 Registrar, as follows:**

04 positions reduced from    1.0000 FTE      12 months  
   to      1.0000 FTE      11 months      03 employees

**ITEM 7**

**02 Secretary, as follows:**

02 positions eliminated      1.7500 FTE      ST+10      01 employee

01 position reduced from    1.0000 FTE      11 months  
   to      1.0000 FTE      ST+10      01 employee

01 position reduced from    1.0000 FTE      11 months  
   to      0.8000 FTE      11 months      00 employees

**ITEM 8**

**01 Tutoring Center Specialist, as follows:**

01 position eliminated      0.2600 FTE      ST      01 employee

BE IT FURTHER RESOLVED that the Superintendent determine the order of layoff pursuant to Education Code Section 45308, and give all appropriate notices to affected employees pursuant to the applicable provisions of the Education Code, the Master Agreement between the Board of Trustees and the California School Employees Association and its Chapter 241, and the rules and regulations of the Personnel Commission of the San Dieguito Union High School District.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District of San Diego County, California on the 17<sup>th</sup> day of March 2011 by the following vote:

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** March 8, 2011

**BOARD MEETING DATE:** March 17, 2011

**PREPARED BY:** Christina M. Bennett, Director of Purchasing/Risk Mgt  
Eric R. Dill, Associate Superintendent/Business

**SUBMITTED BY:** Ken Noah  
Superintendent

**SUBJECT:** BOARD POLICY REVISION PROPOSAL,  
#3516, *“EMPLOYEE INJURY AND ILLNESS  
PREVENTION PROGRAM”*

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### EXECUTIVE SUMMARY

The Employee Injury and Illness Prevention Program (IIPP) acts as the foundation for the District’s safety programs and its goal is to minimize the number of injuries and illnesses that occur during any school year. In an effort to continue advancement of the cause of health and safety for students and employees, District Staff is proposing revisions to the District’s IIPP Board Policy. The proposed changes in the attached Board Policy will also bring the IIPP up to date and current with the most recent Cal-OSHA regulation changes. Moreover, the policy revisions enhance systems for compliance, communication, and prevention among other areas covered in the program.

### RECOMMENDATION:

This item is being submitted for the first read and will be resubmitted for Board action on April 7, 2011. It is recommended that the Board Review the proposed revision to Board Policy #3516, “Employee Injury and Illness Prevention Program”, as shown in the attached supplement.

### FUNDING SOURCE:

N/A

## **EMPLOYEE INJURY AND ILLNESS PREVENTION PROGRAM**

The personal safety and health of each student and employee is a primary concern of the San Dieguito Union High School District Board of Trustees and shall always be a part of and equal to any function of work performed. The objective of the District's injury and illness prevention program is to minimize the number of ~~disabling~~ injuries and illnesses that occur during any school year.

The injury and illness prevention program shall conform with the practices of the California Occupational Safety and Health Act of 1973 and California Administrative Code Title 8 and shall include:

1. ~~Developing and enforcing specific safety and health rules. A system of ensuring compliance with safe and healthy work practices.~~ A system for ensuring compliance with safe and healthy work practices.
2. ~~Training all employees in good safety and health practices.~~ A system to communicate with employees on matters relating to occupational safety and health, such as training programs, administration-staff safety committees, postings, written communication, and a method for employees to notify the District of hazardous conditions without fear of reprisal.
3. ~~Conducting safety and hazard inspections to identify and eliminate unsafe working conditions or practices, to control safety and health hazards, and to discover and report non-compliance with established safety and health standards.~~ Procedures for identifying and evaluating work place hazards, including scheduled periodic inspections to identify unsafe conditions and practices.
4. ~~Providing necessary personal protective equipment and instruction for its use and care and providing mechanical and physical safe guards as required.~~ Methods for correcting unsafe or unhealthy conditions or work practices in a timely manner based on the severity of the hazard.
5. Investigating, promptly and thoroughly, every accident to find out what caused it in an attempt to prevent reoccurrence.
6. Developing and utilizing procedures for prompt attention to injuries and medical controls to insure that no injured employee returns to work unless fit to perform their duties.
7. Establishing procedures for the rehabilitation and return to work of injured employees.
8. ~~All employees are required and encouraged to report unsafe conditions to their immediate supervisor.~~ Designation of the person or persons with authority to implement the program.

The Superintendent is authorized to develop administrative regulations to implement the Employee Injury and Illness Prevention Program.

### **Legal Reference:**

California Administrative Code, TITLE 8  
300 et seq. Safety Regulations